

CONVENTION REPORT FORM
LION YEAR ENDED XX/XX/XX

INCOME					
OTHER INCOME (NOT INCLUDING MEALS)	No.	Price	Amount	Total	Grand Total
Per Capita (0.45 per member)					
Advance of Per Capita Funds					
Registrations Fees					
Exhibitor's Displays					
Program Books					
Other income					
Other income				-	
TOTAL OTHER INCOME					
MEALS					
Lioness/ladies Breakfast					
Luncheon					
Governors' Honor Banquet					
Melvin Jones Key Member Breakfast					
International Banquet					
TOTAL MEALS				-	
TOTAL INCOME					-
EXPENSES					
OTHER EXPENSES (NOT INCLUDING FOOD)					
Return of Per Capita Fund Advance					
Convention Chairperson Expenses (1 year prior)					
Credentials					
Ballots/Elections Committee (Refreshments)					
Convention Badges and Ribbons					
Printing and Mailing (Convention Packages)					
Seminar Speakers' Fees					
Convention Printing (programs, ballots, credentials)					
Necrology Service (booklets,vases,roses)					
Other expense					
Other expense				-	
TOTAL OTHER EXPENSES					
MEALS					
Lioness/ladies Breakfast					
Luncheon					
Governors' Honor Banquet					
Melvin Jones Key Member Breakfast					
International Banquet					
TOTAL MEALS				-	
MISCELLANEOUS EXPENSES					
Copier and Computer Rental					
Leo Seminar or Party					
Audio/Visual					
Limo					
Other					
Other					
TOTAL MISCELLANEOUS EXPENSES				-	
TOTAL EXPENSES					-
SURPLUS OR (DEFICIT) AFTER EXPENSES					-

This form is in excell format and may be used to fill in the approximate numbers for the year.

