

## **STATE COMMITTEE AND COORDINATORS APPOINTMENTS**

### **PURPOSE:**

The purpose of this policy is to outline the procedures for appointing Lions to State Committees or as State Coordinators and to assure that they are well-qualified, willing and able to perform the functions required of their appointment.

### **GENERAL:**

1. A Lion interested in serving on a State Committee, or as a State Coordinator, shall submit a written resume of qualifications for the said position and a signed letter of intent to serve on the committee or as a coordinator to the appointing District Governor forty-five (45) days prior to the Council of Governors' Meeting.

The District Governor will forward the Lion's letter of intent and the resume to the State office four (4) weeks prior to the State Council Meeting.

The State Administrator, Council Chairperson and Council Parliamentarian will review the resume submitted by the District Governor. If the Lion does not meet the qualifications as outlined in the policy, the Administrator shall return the resume to the District Governor.

2. Any District which has a committee or coordinator appointment at any given Council Meeting and does not have a qualified Lion from the District to serve may have the appointment tabled. The District Governor must return at the next Council Meeting with a qualified Lion or pass the appointment to the next District within the Region.
3. Any Committee Chairperson, member of a committee or coordinator eligible to be re-appointed to a committee or coordinator position must submit a letter of intent stating his/her willingness to serve another term.

The letter of intent must be sent to the District Governor thirty (30) days prior to the Council of Governors Meeting.

The District Governor will forward the letter(s) of intent to the State Office at least three (3) weeks prior to the Council of Governors' Meeting.

The letter of intent shall be sent to each District Governor with the committee reports prior to the meeting at which the appointment is to be considered for the committee or coordinator position.

4. Procedures for nominating or appointing a Lion to a state position are as follows:

All State Committees and Coordinators, where a resume is required, shall be nominated by a sitting District Governor and voted on by the Council of Governors.

State Foundations and Beacon Lodge recommend a Lion from their Foundations as a liaison to report to the Council of Governors. No resumes are required.

The State Council may accept or reject the recommendation of the Foundations or Beacon Lodge. If the liaison is rejected, the Foundation or Beacon Lodge shall submit another Lion's name to the Council of Governors for approval. A motion to accept or reject the liaison is required and must be voted upon.

Appointments by District Governors for Lions to act as State Convention Host Chairperson or State Council Meeting Host Chairperson should be appointed by the District Governor or the District Cabinet. A resume is required. A motion to accept or reject is required and voted upon.

A District that wishes to replace a Lion as the State Convention Host Chairperson or a State Council Meeting Host Chairperson, shall present to the State Council a letter of resignation or justification for replacing the Chairperson of either position. A motion to accept or reject is required and must be voted upon.

5. All committee members are required to attend 50% of the committee meetings called by the Chairperson or Council of Governors (except the International Convention Committee members are required to attend 3 of the 4 meetings).

A Lion may be excused for a justifiable reason when the Chairperson is notified prior to the meeting.

The Committee Chairperson shall include in the committee report the names of members in attendance at the official meeting.

The State Coordinators are required to report at the Council of Governors Meetings and the State Convention as outlined in the Policy Manual.

6. If a Lion appointed to a committee or as a coordinator resigns or refuses to execute the duties of his/her appointment, the Lion shall not be appointed to any other Multiple District 14 committee or as a coordinator for a period of one year from the date of his resignation.
7. The Council of Governors shall have the authority to remove a Lion from a committee or as a coordinator if the Lion is not active or is derelict in his/her duties and responsibilities. Such removal shall require a two-thirds (2/3) vote of the Council of Governors. When the Lion is removed from a committee or as a coordinator, the District Governor of that district may recommend another Lion to replace the removed Lion. If the district does not have a replacement, then paragraph 2 of Policy 401 is followed.
8. Any State committee (chairperson or member), coordinator or Lion making a presentation to the Council of Governors in the General Session shall be dressed in proper business attire or formal summer or winter greens.
9. State committee members and coordinators may serve on an Ad Hoc Committee appointed by the Council of Governors. The Ad Hoc Committee shall be in effect for one year from the date of appointment. Members of the Ad Hoc Committee may be permitted to succeed themselves, if the Council of

Governors extends the time for the existence of the committee. The Ad Hoc Committee shall be under the direction of the Council of Governors.